



2) Materials and Energy Usage and Control

Question	Comments
a) Major materials consumed and quantities	<i>(Material inventory / Purchasing record)</i>
b) Materials purchasing policy	
c) Materials usage control and/or recycling practices	
d) Water consumption	
e) Major water usage group (s)	
f) Any water treatment facilities	
g) Water control policy or conservation measure	
h) Electricity consumption	
i) Major electricity usage group(s)	
j) Electricity conservation measures	
k) Type of fuel consumed and quantity	
l) Major fuel usage group(s)	
m) Fuel conservation measures	
n) Other material conservation policy / measures	

3) Materials Storage and Handling

Question	Comments
a) Types and quantity of materials stored	<i>(List of chemicals)</i>
b) Specifications (e.g. MSDS)	
c) Material inventory control	<i>(Inventory control procedure)</i>
d) Expired / off-specification products records	
e) Spill / leakage record, time	
f) Spill kits / tools	

4) Wastewater Management

Question	Comments
a) Wastewater sources	
b) Characteristics of wastewater	<i>(Wastewater analysis reports)</i>
c) Wastewater treatment method	<i>(Any treatment process flow diagram and system operating manuals)</i>
d) Wastewater recycling / reuse / minimization measures	
e) Wastewater discharges to	<i>(Layout indicated with discharge points)</i>
f) Relevant discharge licenses and regulatory requirements	
g) Records of wastewater discharges	